

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, OCTOBER 14, 2019 AT 6:30 P.M.

COUNCIL PRESENT: Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas
Mayor John Rolbiecki

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Byron Higgin, Lynn Okrina, Stephanie Vlaminc

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$10,489.63 additional bills register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Rodas to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. Council Member Koppien indicated that in the September 9, 2019 minutes the Council Present heading should be changed to Council Absent. With the recorded change, Koppien motioned, seconded by Reisdorfer to approve the September 3, 2019 Special Council meeting minutes and the September 9, 2019 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – September 3, 2019 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Library Board meeting minutes – May 14, 2019; (5e) – E.D.A. meeting minutes – April – July, 2019; (5f) – DSI – Rehab Loan Status Report

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$103,221.02 (as listed on the check register summary), to approve the payment of \$23,205.74 (as listed on the payroll check register) and to approve the payment of \$10,489.63 in additional bills (as listed on the second check register summary).

ITEM 7: CONCERNED CITIZENS

Lynn Okrina asked to speak with the Council about ditch drainage along Golf Course Road.

ITEM 8: POOL RESURFACE

Stephanie Vlaminc met with the Council to discuss fund raising efforts for the pool resurface project. Ms. Vlaminc explained that an individual has stated that they wish to make a donation to the pool project payable

directly to the contractor and equal to 10% of the total cost. The Pool Pals have also received confirmation from another individual who will match fund raising efforts up to \$50,000. The Administrator will contact potential contractors for quotes.

ITEM 9: NUISANCE ABATEMENT

Reisdorfer motioned, seconded by Gillund to authorize the Administrator to enforce the City Council's abatement order as filed with and approved by the Fifth Judicial District Court to abate the nuisance by ordering completion of necessary construction work and filling the excavation as provided by MN Statute 463.25 and after completion of such work to assess the costs thereof to the property, including attorney fees and expenses incurred in this action. GILLUND, REISDORFER, RODAS AND ROLBIECKI VOTED YES WITH KOPPIEN ABSTAINING. MOTION PASSED

ITEM 10: MEMO OF UNDERSTANDING

The Council discussed a Memorandum of Understanding between North Memorial Health Ambulance and the City of Minneota regarding the procedure and replacement of medical supplies as furnished by North Memorial to the Minneota First Responder Squad. Gillund motioned, seconded by Rodas to authorize Emily Coequyt as Co-Director for the Minneota First Responder Squad to sign the Memorandum of Understanding as written on behalf of the City of Minneota. MOTIONED PASSED UNANIMOUSLY

ITEM 11: HEALTH INSURANCE

The Council reviewed the January 2020 Public Employees Insurance Program (PEIP) renewal paperwork. Premiums for Employee Medical Health Insurance will increase 4.88% in 2020 and Dental Preventative Insurance Rates will not change. Also effective January 1, 2020, PEIP will no longer offer the health club reimbursement. Reisdorfer motioned, seconded by Gillund to approve the City's participation in the Public Employees Insurance Program Pool in 2020 and no changes will be made to the City's annual contribution amount to employee HSA accounts. MOTION PASSED UNANIMOUSLY

ITEM 12: ZONING PERMITS

Koppien motioned, seconded by Rodas to approve the Zoning Permits applied for by Chad Friedrichs, Earl Hasert and Todd Sonnenburg. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Rodas to approve the Zoning Permits applied for by Travis Gillund and Carrie Poach. KOPPIEN, REISDORFER, RODAS AND ROLBIECKI VOTED YES WITH GILLUND ABSTAINING. MOTION PASSED.

- a) Frierichs, Chad – 211 S Jefferson Street – 20' x 8' House Addition
- b) Hasert, Earl – 213 S Jefferson Street – 12' x 24' Deck and Ramp
- c) Sonnenburg, Todd – 504 Truman Street – 12' x 22' x 8' Utility Shed
- d) Gillund, Travis – 309 N Madison Street – 40' x 28' x 10' Garage
- e) Poach, Carrie – 413 E 2nd Street – 23' x 14'7" x 29' x 18'10" Chain-link Fence

ITEM 13: FIRE DEPARTMENT

Gillund motioned, seconded by Rodas to adopt Resolution 19-12 declaring 18 Viking DXL SCBA Air Pacs, 4 Viking masks and 36 cylinders as surplus equipment and staff is instructed to properly dispose of all items that have exceeded their useful life. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Reisdorfer to adopt Resolution 19-13 accepting the donation of a 6' x 12' Aluminum Trailer from the Minneota Firemen Relief Association to be used by the Public Works and Fire Department staff. MOTION PASSED UNANIMOUSLY

ITEM 14: PUBLIC WORKS

Koppien motioned, seconded by Reisdorfer to approve the repair of a catch basin located at 700 E 1st Street and split the cost with UFP Minneota, LLC. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Rodas to purchase a new Case 14 ft. Sectional Snow Pusher HD-14 from Titan Machinery at a cost of \$12,017 per Titan Machinery's quotation #172917. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Gillund to accept Rogge Excavating Inc.'s quote for crushing concrete and asphalt: Mobilization - \$1,000, Concrete - \$4.25/ton, Asphalt - \$4.75/ton. MOTION PASSED UNANIMOUSLY

ITEM 15: GORECKI DEVELOPMENT

Gillund motioned, seconded by Rodas to approve Pay Request #7 payable to Duininck, Inc. in the amount of \$52,382.90 as final payment for work performed on the Gorecki Housing Development. MOTION PASSED UNANIMOUSLY

ITEM 16: DITCH DRAINAGE

Lynn Okrina spoke with the Council about the ditch drainage issue on Golf Course Road. DGR Engineering has completed survey information of the area and developed a plan with estimated costs. When discussing the project, the City’s engineer Trent Bruce noted that because Mr. Okrina’s building is lower than the Bus Garage to the north additional drainage issues are created. Mr. Bruce also stated that the proposed project would be very expensive and when completed there is no guarantee that the project would completely fix the drainage issue. At this time, Mr. Bruce advised the Council not to move forward with a big project but instead work with Kurt Gillund to clean debris in and around tiles and complete a limited amount of excavating in an attempt to help alleviate the drainage issues.

ITEM 17: PICNIC SHELTER

Koppien motioned, seconded by Reisdorfer to approve increasing the size of the new picnic shelter to 25’ x 32’ and the new total cost of \$15,890. MOTION PASSED UNANIMOUSLY.

ITEM 18: FARM LEASE

Koppien motioned, seconded by Gillund to authorize John Rolbieck as Mayor to sign the 2019 Farm Lease Agreement between the City of Minneota and Tom & Rodney Abraham for premises described as All that part of the North Half of the Southwest Quarter (N1/2SW1/4), Section 24, Township Range 113, Range 43, Lyon County, Minnesota, that is tillable farm land and not occupied by a lagoon, lagoon bank and roads. MOTION PASSED UNANIMOUSLY

ITEM 19: QUONSET STORAGE

Gillund motioned, seconded by Koppien to authorize John Rolbiecki, as Mayor and Shirley Teigland, as Administrator to sign the October 1, 2019 Lease Agreement with Swede Farms, Inc. for Quonset storage. MOTION PASSED UNANIMOUSLY

ITEM 20: REHAB LOAN

Koppien motioned, seconded by Rodas to approve a Small Cities Rehab loan to Robert DePestel in the amount of \$2,933 repayable at 2% interest over 6 years. MOTION PASSED UNANIMOUSLY

ITEM 21: SENIOR CITIZEN CENTER

Rodas motioned, seconded by Reisdorfer to accept Estimate #6414 in the amount of \$1,631.15 from Minneota Building Materials for material to repair the front of the Senior Citizens Building. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Koppien motioned, seconded by Rodas, to adjourn the meeting at 8:00 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for November 18, 2019 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor